

Minutes of the
Dodge County Highway Committee Meeting
March 9, 2017

CALL TO ORDER: The meeting of the Dodge County Highway Committee was called to order by the Chairman at 8:30 a.m. on March 9, 2017, in the Dodge County Highway building.

ROLL CALL: The following members were present – Harold Johnson, William Muche, Jeffrey Caine, Jeff Berres, and Ed Nelson. Commissioner Brian Field, Assistant Commissioner Peter Thompson, County Administrator Jim Mielke, County Board Chairman Russell Kottke, and Mark Bobholz were also present. Fred and Deborah Gay were present for part of the meeting.

APPROVAL OF AGENDA: Motion by Caine and seconded by Muche to approve the agenda as presented and allow the Chairman to go out of order as needed to efficiently conduct the meeting. Motion carried.

REVIEW MINUTES OF FEBRUARY 2, 2017: Minutes of February 2, 2017, were approved as submitted.

PUBLIC COMMENTS: There were no public comments.

STAFF REPORTS AND DEPARTMENT CONCERNS: Field read a letter from Tom and Carol Jordens acknowledging the excellent work done by the crews that work out of the Neosho shop.

Department staff gave an update on seasonal crashes involving County plow trucks.

COMMITTEE REPORTS: There were no Committee reports.

PROJECT UPDATES: The bids for the reconstruction of CTH S through Iron Ridge will be opened on Tuesday, March 14th.

Drainage District #1 has opened bids and awarded contracts for the drainage improvements. Information on the permits is expected soon.

Utility relocation has started on CTH C (Jersey Road – USH 151) in preparation for the Phase I reconstruction project.

The westerly 2,400' of Runway 8/26 will be reconstructed this season. The project is scheduled to begin in April and be completed prior to July 1, 2017.

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Right of way has been acquired for bridge replacement projects on CTH EE (CTH MM – STH 60) and on Saylesville Road in the Town of Rubicon.

DISCUSS ALTERNATIVE TRANSPORTATION FUNDING SOURCES: The State of Wisconsin Tourism sales tax option was reviewed. No action was taken.

DISCUSS SALES TAX APPROPRIATION POLICY: County Administrator Mielke presented a proposal to the Committee to consider recommending that the Finance Committee develop a policy of committing a minimum of \$1,000,000 annually to the Highway Commission budget from the County sales tax proceeds. It was the consensus of the Committee members to urge the Finance Committee to create and approve this policy.

CONSIDER DRIVEWAY APPEAL ON CTH BB: The Committee considered a driveway appeal on CTH BB. Motion by Caine and seconded by Berres to approve this appeal. Motion carried.

CONSIDER DRIVEWAY APPEAL ON CTH FW: The Committee considered a driveway appeal on CTH FW. Motion by Muche and seconded by Nelson to approve this appeal. Motion carried.

REVIEW RESTRICTION/REPAIR OPTIONS FOR THE CTH J (CTH G – STH 16) BRIDGE: Replacement costs and funding options for the CTH J (STH 16 – CTH G) bridge were discussed. It was the consensus of the Committee to apply for State and Federal funding for the replacement of this bridge in the next local program cycle.

REVIEW CTH G/MILL STREET BRIDGE RAILING: The metal portion of the CTH G bridge railing in the Town of Lowell is in need of repair. This railing was selected and funded as a cost share with the Village of Lowell. Department staff will meet with Village officials to discuss repair cost sharing options.

DISCUSS PROPERTY FOR SALE AT GOODLAND ROAD AND CTH S: The Committee reviewed highway reconstruction/relocation options for the intersection of CTH S and Goodland Road. Considering the properties on the southeast and northwest corners are for sale, Department staff will acquire listing information and present it at a future meeting.

DISCUSS SETTING POLICY FOR SALE OF EXCESS RIGHT OF WAY: Thompson presented a proposal to develop a Department policy outlining the appropriate steps to be followed when the Committee considers requests to revert excess right of way to adjoining landowners. A draft policy will be developed and presented at a future meeting.

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DISCUSS AND CONSIDER A WORK ZONE SAFETY AWARENESS RESOLUTION:

The Committee discussed a resolution addressing work zone safety awareness. Motion by Muche and seconded by Caine to approve the resolution and forward it to the County Board for its March 21st meeting. Motion carried.

REVIEW VOUCHER PAYMENTS AND FEBRUARY CREDIT CARD PAYMENT

REPORT: Vouchers payment registers and the February credit card payment report were reviewed.

FUTURE AGENDA ITEMS: The following items will be added to an upcoming meeting agenda: sales tax policy update, excess right of way liquidation policy, CTH S and Goodland Road property listings, and CTH G bridge rail repair cost options.

NEXT COMMITTEE MEETING: The next Committee meeting will be at 8:30 a.m. on March 22, 2017, in the Mayville shop building.

ADJOURNMENT: The meeting adjourned at 10:36 a.m.

Harold J. Johnson – Chairman

Jeffrey Caine – Secretary

Disclaimer: The above minutes may be approved, amended, or corrected at the next Committee meeting.